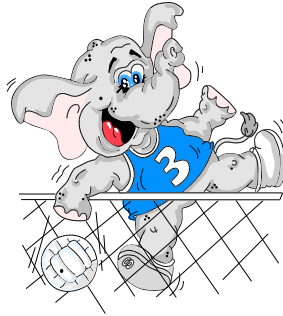




Developing healthy, joyful, respectful children... One PLAY at a time!



The "Give 7" Enrichment Program (Ages 2-5)

Guidelines & Policies 2019-2020

Arrival, Pickup & Attendance: Class begins at 9:30 AM and we appreciate your prompt arrival. It is expected that children will be picked up promptly at 12:00 PM. In the event of a late pick-up, you will be charged at the regular Drop 'N Play rate of \$12/hour. Parents wishing to authorize other adults to pick up their child(ren) will need to add them to the authorized pick up list at the front desk. Regular attendance is important for each child to make the most of his/her participation and growth in the program. Absences will be recorded for attendance purposes only.

No refunds and/or credits will be applied for missed days, regardless of the reason. Make-up classes will be permitted only if space allows. If the program reaches capacity, make up classes will no longer be permitted. For this reason, when healthy, we strongly encourage you to bring your child on all regularly scheduled days.

Health & Wellness: **For the health & wellness of all the children in the program, we require parents to keep children home who have a fever, vomiting, or diarrhea. Children should be free of symptoms for 24 hours before returning to class.** Should a child fall ill while at the program, the parent/guardian will be contacted to pick up the child. Please make sure you include an alternative person to contact if you will not be available to retrieve your child during their enrichment session.

Snacks: Water and snack are served midway through each daily session. Please provide a clearly labeled snack and drink for your child. **Nut products are not permitted in our facility.** If you would like to provide a snack to celebrate your child's birthday, please talk with the teacher ahead of time to make arrangements.



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School Closing: In the winter, we will monitor weather conditions and make a decision as to whether the program will be in session or not in as timely a manner as possible. In the event that we are closed, we will send out notification via our email distribution list, Facebook page, and it will be published on our website www.LittleSport.net . Snow days are not made up, nor is any refund given for them.

Lunch & Play: You are welcome to extend your day with a 12:00 – 12:30 PM lunchtime option on an as needed basis. The fee is \$5/day and you must provide a clearly labeled, nut-free lunch. Payment is due at drop-off or pickup of that day.

Payment & Registration Arrangements

Registration Prior to the School Year: Half of the first month's tuition, plus a \$40 Registration Fee, and the completed registration form are due at time of registration.

Payment Schedule: Additional monthly payments are due by the 1st of each month. Payments not received by the 8th day of the month will be subject to a late fee of \$10 and may result in loss of your child's spot in class.

Discounts: There is a **5% Sibling Discount** applicable if two or more siblings are enrolled at the same time. There is a **10% Auto Pay Discount** when you sign up for monthly automatic payments. Discounts are not applied to yearly Family registration fee.

Cancellation Policy: 4 weeks written notice is required to cancel participation in the program. You will be charged for classes scheduled for 4 weeks from the time of notice of cancellation, even if you are unable to attend.

"Give 7" Enrichment Program Payments are non-refundable.

See Terms & Policies at www.littlesport.net/payment-refunds/#enrichment

See Inclement Weather Policy at www.littlesport.net/payment-refunds/#weather